

Handbook of Environmental Compliance

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Navy Southeast Regions RBOS

 **IAP-HILL**

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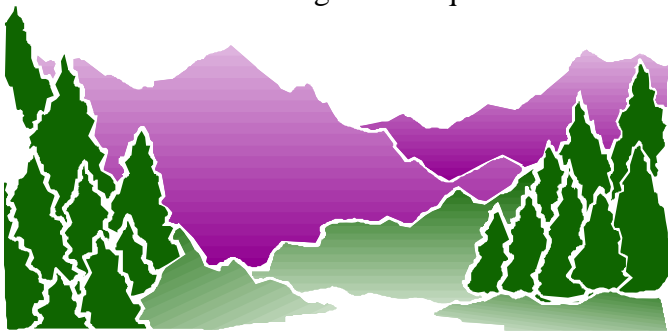
Phone Numbers & E-Mail Addresses

Title	Phone	Cell	E-Mail
IAP-HILL NAS Site Manager	(904) 778-3868	813-2641	PenellJC@iaphill.com
IAP-HILL NS Mayport Site Manager	(904) 270-6761	318-2187	ferroda@iaphill.com
IAP-HILL MCSF-BI Site Manager	(904) 696-5580	318-7031	Jonesms@iaphill.com
IAP-HILL NAS Jacksonville Environmental Manager	(904) 778-1452	707-4416	musgravewa@iaphill.com
IAP-HILL NS Mayport Environmental Manager	(904) 247-2225	707-4415	kaiserja@iaphill.com
IAP-HILL MCSF- BI Environmental, Quality, & Health Specialist (ESQH)	(904) 696-5580	339-3584	SnellingCD@iaphill.com
NAS JAX Service Call Reception Desk	(904) 542-2122		
NS Mayport Service Call Reception Desk	(904) 270-6761		
Fire Department	911		
Harbor Ops (NS Mayport only)	(904) 270- 5266		
Blount Island Base Environmental Department	(904) 696-5140	874-6521	
NAS Jacksonville Recycle	(904) 542-3113		
NS Mayport Recycle	(904) 270-6710		
NAS Jacksonville HW Disposal Facility	(904) 542-5979		
NS Mayport HW Disposal Facility	(904) 270-6468		

INTRODUCTION

IAP-HILL is a steward of the environment and strives to maintain continuous compliance with federal, state, and local laws and regulations. Environmental compliance is a continuous maintenance and oversight activity/process. Environmental compliance is NOT an after the fact fix or a fix prior to an inspection. Therefore, all contractors, employees, and miscellaneous parties, everyone associated with the IAP-HILL Navy Southeast Region RBOS Project (employees and subcontractors) shall:

- Be aware of and responsible for harmful environmental impacts associated with their daily activities,
- Attempt to minimize these impacts through proper environmental management, planning, training, and awareness,
- Treat the environment with respect as a personal choice, and
- Comply with environmental federal, state, and local laws and regulations. This includes Naval Air Station (NAS) Jacksonville, Naval Station (NS) Mayport and MCSF-BI site-specific environmental management requirements.



This pamphlet is intended as a reference guide to assist IAP-HILL Navy Southeast Region RBOS sub-contract personnel while performing work on NAS Jacksonville, NS Mayport, and MCSF-BI. The guide is not all-inclusive and does not relieve sub-contractor personnel from environmental compliance. All sub-contractor personnel working on NAS Jacksonville, NS Mayport, and MCSF-BI must read and sign an acknowledgement form, Section K of your Subcontract, prior to starting work. Additionally,

contractors working at MCSF-MCSF-BI are responsible for reading and adhering to Appendix A (MCSF-BI ESOH Visitors Guide) to this Handbook. If you are unsure or in doubt concerning environmental compliance or need assistance, do not hesitate to call your IAP-HILL NAS Jacksonville or NS Mayport Site Environmental Program Managers (EMs) or MCSF-BI ESQH, or the respective Site Manager IAP-HILL (SM). Their phone numbers are:

NAS Jacksonville EM: 778-1452; cell: 707-4416
NS Mayport EM: 247-2225; cell: 707-4415
MCSF-BI ESQH: 696-5580; cell: 339-3584
IAP-HILL NAS SM: 778-3868; cell: 813-8641
IAP-HILL Mayport SM: 270-6761; cell: 318-2187
IAP-HILL, MCSF-BI SM: 696-5580; cell 318-7031

The following sections provide guidance on environmental requirements for the Navy Southeast Region RBOS Project. Practices normally used at home or on other non-IAP-HILL projects may not be environmentally compliant while working on the Navy Southeast Region RBOS Project. IAP-HILL falls under industry practices for environmental compliance and a higher level of oversight and management are often required.

ISO 14001

IAP-HILL is an ISO 14000 company on the Navy Southeast Region RBOS Project. IAP-HILL will comply with applicable requirements, operate responsibly, provide a safe and secure environment, optimize resource use, minimize risks and adverse impacts, and prevent pollution and injuries/illnesses. Continual improvement and value-added approaches drive our environmental, safety and health programs.

Sub-contractors are required to follow all Environmental and Safety Regulations, including the IAP-HILL Environmental Management System. Our Environmental Policy and Standard Operating Procedures (SOPs) are on file in the IAP-HILL office, Building 103, NAS Jacksonville and are readily available upon request.

HAZARDOUS MATERIALS

Hazardous materials (HM) are materials, which because of the materials quantity, concentration, or physical, chemical or infectious characteristic, may pose a substantial hazard to human health or the environment. Manufacturers are required to produce a material safety data sheet (MSDS), for HMs providing information on the hazard material, chemical constituents and properties, human health hazards, handling instructions, first aid treatments, and disposal requirements. Proper control and management of HMs protects the worker and the environment from exposure to associated hazards, and reduces hazardous and non-hazardous waste disposal costs.

HM Labels Must Contain:

- *Hazardous Material Identification,*
- *Human Hazard Warning(s), and*
- *Name and Address of the Manufacturer*
- *Emergency Contact Information*

HM Storage Requirements:

- *Segregation by Hazard Class (e.g. do not store acids and bases together, or flammables or oxidizers),*
- *Storage in approved lockers (e.g. flammable lockers, acid lockers, corrosive lockers), and*
- *Secondary Containment for containers greater than 55-gallons*

MSDS (Material Safety Data Sheet). For every HM on the job site, the sub-contractor is required to have an MSDS. This is an Occupational Safety and Health Administration (OSHA) requirement and is enforced on the RBOS Project. A listing of all materials to be used on the job along with an MSDS shall be provided to the IAP-HILL Technical and Environmental Representative. For HM not on the IAP-HILL HM Authorized User List (AUL), the sub-contractor must request one time approval from the IAP-HILL Site EM or MCSF-BI ESQH.

Additionally, all volumes of HM purchased for use at the Navy Southeast RBOS Project must be included in the Annual HM Purchase volumes. Please make

sure you provide MSDSs for each HM used and the respective volume of HM purchased.

EXAMPLE: Contractor A is using 1 gallon of bleach, 2 cans of PB Blaster, and 3, 5-gallon cans of paint at Bldg. 1906. A MSDS with the associated purchase volume must be provided for each of these HMs.

SOLID AND HAZARDOUS WASTE

Solid waste can be garbage, refuse, sludge, or other discarded materials resulting from industrial and commercial operations and from community activities; in a solid, liquid, semi-solid, or contained gaseous form. Concrete debris is an example of a “solid” solid waste; a liquid solid waste can be “used oil” or paint liquid, or gaseous similar to gas found in an aerosol can. A solid waste may be a hazardous waste or non-hazardous waste as defined by the Resource Conservation and Recovery Act (RCRA). The proper management and disposal of wastes in the performance of work under the Navy Southeast Region RBOS Project is extremely important. The mishandling of hazardous waste and even non-hazardous waste can lead to fines and penalties.

WHEN IS A MATERIAL A SOLID WASTE?

A material is a solid waste when:

- The material is abandoned or discarded, or a material, which is no longer usable because of an expiration or contaminated with another substance.

Example: The rusty can of solvent in the flammable locker with the faded label that has not been used for a long period of time.

- The material is recycled.

Example: Cardboard, paper, or used oil collected for recycling.

- The material is no longer usable in the material's present state.



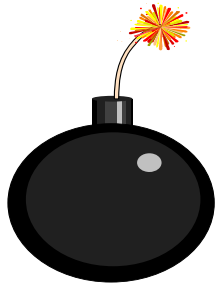
Example: A burned-out light bulb or an aerosol container that no longer spray because the can is empty or the nozzle is broken.



WHEN IS A SOLID WASTE A HAZARDOUS WASTE?

A hazardous waste (HW) is a solid waste which is either specified in a list in the 40 Code of Federal Regulations (CFR) 261 or has one or more characteristics defined in 40 CFR 261. The defined characteristics include:

- Ignitable (e.g. solvents, gasoline, some diesel fuels, empty aerosol cans, aerosols in general),
- Reactive (e.g. explosives),
- Toxic (e.g. some pesticides; metals such as mercury, lead, silver; solvents typically found in paint cleaners, thinners, epoxies, glues, etc.), or
- Corrosive (e.g. battery acid/low pH or bleach/high pH).



The 40 CFR 261 also lists hundreds of chemicals, which become HW when spilled or thrown away (e.g. acetone, methyl ethyl ketone (found in PVC cleaner and glue), and benzene). If a waste can do significant damage to human health or environmental quality, the waste is likely to be classified as a HW.

DOES MY JOB PRODUCE HAZARDOUS WASTE?

Are you a painter? A pipefitter? An electrician? A carpenter? A mechanic? A custodian? A general maintenance worker? A machinist? If your work produces rags used to clean parts, paintbrushes or rollers with solvents, or contaminated liquid such as spent solvents left from parts cleaning or cleaning

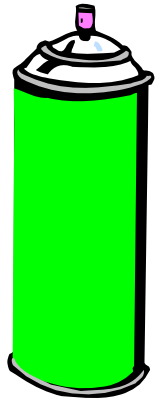
equipment, proper management and disposal is extremely important. Because so many things are considered HW when thrown away, your best bet is to coordinate all your waste management with the site EM/ESQH prior to use of any hazardous material.

HW must be disposed of through the NAS Jacksonville, NS Mayport, and MCSF-BI HW Disposal Facilities. **HW CANNOT BE TRANSPORTED BETWEEN THE BASES AND CANNOT LEAVE THE PROPERTY OF THE NAVAL STATION/MCSF-BI WITHOUT GOING THROUGH THE HW DISPOSAL FACILITIES.**

WHAT ARE SOME COMMON HAZARDOUS WASTES?

Common HWs generated by construction, repair, and maintenance work includes:

- Waste paint thinner and paint, paint brushes and rags,
- Aerosol cans no longer usable (empty, partially emptied, or full)
- Metal cutting waste,
- Empty Oatey or other VOC-Containing Adhesive Containers,
- Oil & solvent soaked rags, and
- Fluorescent light bulbs.



Spent light bulbs (mercury vapor and fluorescent) are considered HW. The mercury vapor and fluorescent tubes contain toxic mercury. NAS Jacksonville, NS Mayport, and MCSF-BI recycle fluorescent bulbs. **DO NOT PUT SPENT LAMPS IN THE TRASH. IMPROPERLY DISCARDED LAMPS FOUND IN THE TRASH, CAN SUBJECT YOUR COMPANY TO FINES AND PENALTIES ASSESSED BY THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION.** See the section on Recycle for proper management of bulbs.

Unusable/empty aerosol cans are another common hazardous waste generated by contractors. Many ingredients in aerosol cans are hazardous when disposed. Empty aerosol cans are HW on NAS Jacksonville, NS Mayport, and MCSF-BI. **EVERY AEROSOL CAN MUST BE GIVEN TO IAP-HILL FOR DISPOSAL AS HW WHEN THE CAN IS NO LONGER USABLE.**

WHAT AM I SUPPOSED TO DO WITH HW?

If you produce a HW, YOU are required by law to know how to manage the HW. All personnel who generate HW must coordinate disposal of the HW through the NAS Jacksonville, NS Mayport, and MCSF-BI HW Disposal Facilities. Prior to the start of work, superintendents or a like, should contact the Site Environmental Manager or MCSF-BI ESQH Specialist for coordination of HW job site containers and billing. The proper disposal of HW cannot be overemphasized. Previous on-site inspections by the Florida Department of Environmental Protection have resulted in monetary fines. While you are working at NAS Jax, NS Mayport, and/or MCSF-BI, your company is subject to environmental Quality Control inspections to verify your Hazardous Materials (HMs)/HW management and disposal practices.

REFUSE AND CONSTRUCTION DEBRIS

You are responsible for the proper disposal of all refuse created during the course of work.

- Debris, rubbish, and non-usable material resulting from the work under this Subcontract shall be disposed of off Government property.
- You shall make every effort to dispose of concrete, masonry, and asphalt materials with a company that will crush those materials for recycling.
- You shall forward copies of all dump tickets to the IAP-HILL Subcontract Administrator for all non-hazardous demolition waste disposed of in Sanitary Landfills, Construction Demolition Debris Landfills, Concrete/Asphalt Recycling Facilities, and Scrap Metal Recycling Facilities.

The dumpsites shall be licensed for the type of material being disposed and a copy of the license shall be submitted to the IAP-HILL Subcontract Administrator before disposal of any material.

LEAKS AND SPILLS

Leaked and spilled HM, HW, and other hazardous substances are regulated by one or more environmental regulations.



WHAT SHOULD I DO IF A SPILL OCCURS (AFTER OR DURING NORMAL HOURS)?

FIRST: If a HM or hazardous substance (e.g. sewage) is spilled which is not easy to clean up or is an immediate threat to life, property, or the environment, immediately **call the Fire Department at 911** at NS Mayport and NAS Jacksonville only (If calling from an outside line, you will need to request transfer to NAS Jax or NS Mayport Emergency Services). **At MCSF-BI, contact the MCSF-BI ESOH Department at 696-5140.** The following information will be required:

- ⇒ **Date and time of spill**
- ⇒ **Location of spill**
- ⇒ **Identification of spilled material, if known**
- ⇒ **Approximate amount (gallons) of material spilled**
- ⇒ **Immediate actions taken to arrest the spill**
- ⇒ **Name, telephone number and identification of caller**
- ⇒ **Any danger to public safety (state the danger)**
- ⇒ **Nearest receiving stream (state the name of the stream). At NS Mayport, spills reaching the Basin must also be reported to Harbor Operations at 270-5266.**

NOTE: If any doubt as to whether a spill should be reported, do not hesitate to follow these procedures. An unnecessary call is better than no call at all.

SECOND: Call the Site EM:

- At NAS Jacksonville- 707-4416
- At NS Mayport- 707-4415
- AT MCSF-BI- 339-3584.

Even if you clean the spill yourself, YOU MUST REPORT THE SPILL.

THIRD: Notify the IAP-HILL Service Call Reception Desk at

- NAS Jacksonville- 542-2122
- NS Mayport -270-6761
- MCSF-BI- 696-5580



FOURTH: Remove/stop the source of the spill if possible, but in no way endanger yourself by attempting to remove or stop the source.

FIFTH: Remove any ignition sources such as a space heater, cigarette, or cigar.

SIXTH: Try to contain the spill or prevent the spill from spreading into storm drains or other water surfaces. However, **never endanger yourself in an attempt to contain the spill.**

Keep in mind that any spills caused by your company or from a sub-contractor operation, whether cleaned up by the Navy, IAP-HILL, or the sub-contractor are at the sub-contractor's expense.

Good housekeeping practices and proper management of HM often times reduce the risk of spills, remove the risk in total, or minimize environmental damage or personal injury.

Common spill prevention practices include:

- Keeping container lids secured,
- Using spill containment pallets for the storage of HM and HW,
- Using drip pans when working on equipment,
- Proper disposing of HW or other wastes in a timely manner,
- Minimizing the use of HM or storage of HM on the job site,
- Inspecting containers and drums,
- Training, and
- Spill response drills

WHAT ABOUT EXPECTED OR UNEXPECTED LIQUID RELEASES WHETHER HAZARDOUS OR NON-HAZARDOUS?

Liquid releases to the environment can only occur if an authorized discharged. For unexpected releases of sewage or drinking water, please report you finding to our Service Call Reception Desk at 542-2122 (JAX), 270-6761/270-5149 (MPT), or 696-5580 (MCSF-BI) (e.g. broken water main or sewage line) regardless of the cause of the spill. IAP-HILL is obligated to make reports to the Navy for such releases.

WASTE MINIMIZATION

Minimizing waste is a regulatory requirement and a mandate by NAS Jacksonville, NS Mayport, and MCSF-BI. Waste disposal is unnecessary if the waste is not generated at the start. Minimize all waste production.

HOW DO I MINIMIZE WASTE?

Look at what you throw away, to determine if you can minimize the amount of waste created. Are you able to reuse the material on another project? Can you recycle the left over waste? Numerous methods exist on how to minimize waste. The Internet has several sites to advise you on waste minimization. You can also contact your Site EM/ESQH Specialist for assistance.

WHAT CAN BE RECYCLED?

NAS Jacksonville, NS Mayport, and MCSF-BI recycle many common wastes.

Both bases recycle paper, cardboard, plastics, pallets, various scrap metal, and aluminum. You can deliver these products to the recycle centers located at:

- NAS Jacksonville: Birmingham Ave.
- NS Mayport: Patrol Road, north end of the Naval Station
- MCSF-BI :



- Scrap Metal inside roll-off at DRMO lot
- Wood (<4' wide) place inside wood chipper at east end of Bldg. 3A2. Wood greater than 4' should be cut to size.

Be sure to provide the IAP-HILL site EM/ESQH with a weight ticket of recycled material.

DRUMS AND BARRELS - Call your Site EM to recycle drums, containers, empty paint cans, etc. **DON'T DISCARD THESE ITEMS IN THE DUMPSTER.**

USED OIL - If you have used oil (e.g. used motor oil, used gear oil, used hydraulic oil, etc.), the used oil should be recycled. Contact your Site EM/ESQH to arrange for the recycle of the used oil you generate through the course of your work. *Take care to prevent coolants/refrigerants or gasoline from contaminating your used oil.*

SCRAP METAL AND WIRE –

FLUORESCENT LAMPS - Spent lamps are considered HW because they contain mercury unless they are recycled by IAP-HILL Environmental. Contact the Site EM/ESQH to coordinate the recycle of fluorescent lamps. Remember, these **CANNOT GO INTO THE DUMPSTER OR BE REMOVED FROM NAS Jacksonville, NS Mayport, or MCSF-BI.**

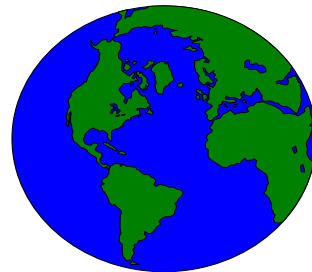
LIGHTING BALLASTS- Spent lighting ballasts containing oil are assumed to contain Polychlorinated Biphenyls (PCBs) unless they are labeled “No PCBs”. Ballasts that are labeled “No PCBs” can be recycled. Contact the Site EM/ESQH to coordinate the recycling or disposal of all lighting ballasts.

BATTERIES - The lead acid, NiCad batteries and the new nickel metal hydride batteries from cell phones are HW when disposed unless they are recycled. Contact the Site EM/ESQH to coordinate the recycle of your batteries.

OTHER STUFF - For information on recycling of other material (circuit boards, electronic wastes, etc.), contact your Site EM/ESQH.

HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) AND REFRIGERATION MAINTENANCE AND REPAIR.

Only Environmental Protection Agency (EPA) approved technicians are authorized to work on HVAC or refrigeration equipment. This is the law and is strictly enforced on NAS Jacksonville, NS Mayport, and MCSF-BI. HVAC and refrigeration equipment contains ozone-depleting substances (i.e. refrigerant) that have shown to degrade the earth's ozone layer. Therefore, if you intend to work on HVAC or refrigeration equipment, **YOU MUST**



BE CERTIFIED AND A COPY OF YOUR CERTIFICATION MUST BE FORWARDED to your Site EM/ESQH prior to the start of work. In addition, any equipment you use to service HVAC refrigerant must be EPA approved refrigeration equipment. You must provide copies of your refrigerant usage logs to IAP-HILL Environmental.

STORMWATER MANAGEMENT

Storm water runoff carries pollutants (oils, greases, detergents, particle debris, herbicides, pesticides, etc.) that have accumulated on surfaces exposed to rainfall. The accumulation of pollutants is a result of wind-borne pollutant deposits, the disturbance of naturally occurring pollutants (soil runoff), the deposition of pollutants from on-site activities (vehicle maintenance and washing, and pollutant exposure due to leaks, spills, or poor housekeeping. At NAS Jacksonville, NS Mayport, and MCSF-BI the entire storm drain system eventually discharges to the river or basin.

The opportunity to minimize the exposure of stormwater pollutants to stormwater runoff is referred to as a source control. Source controls include good housekeeping practices, preventative maintenance, containment, inspection and training. Best Management Practices or BMP's, are measures taken to prevent or reduce pollution from any type of operation and ultimately improve water quality. BMP's may include processes, procedures, and schedules of activities, prohibitions on practices, and other additional management practices to prevent or reduce storm water pollution.

Best Management Practices (BMP's):

- *Dry Sweep, Do not hose to storm drain,*
- *Conduct maintenance indoors (when practical),*
- *Store wastes on spill pallets,*
- *Conduct inspections,*
- *Keep container lids closed,*
- *Store liquid containers on spill pallets,*
- *Do not overfill containers,*
- *Insure valves operate properly,*
- *Store chemicals indoors and under cover, and*
- *Use drop cloths to collect paint over spray and paint chips associated with removal*

NOTE:

- **Containers stored on site that are 55-gallons or greater must be stored inside secondary containment structures or on**

top of spill containment pallets. This is Federal SPCC requirement and is strictly enforced at NAS Jacksonville, NS Mayport, and MCSF-BI.

- **Vehicle and equipment washing is prohibited unless done at an approved wash rack**

GROUNDWATER DISCHARGE CONTROL

The Florida Department of Environmental Protection (FDEP) (Florida Administrative Code 62-621.200 (2)) prohibits the discharge of groundwater to surface waters such as the St. Johns River, wetlands, swales (e.g. ditches along the side of the road), stormwater system connected directly to the St. Johns River and tributaries of the St. Johns (i.e. creeks and streams), and stormwater unless certain requirements are met. Discharge of groundwater to surface waters requires a permit from FDEP and analytical testing of the groundwater prior to discharge.

To eliminate the permit requirement, the groundwater can be pumped to the wastewater treatment plant with the permission of the Navy Public Works Center Jacksonville Utilities Department. Another method is to retain the water on site in a containment area that allows percolation through the subsurface (i.e. ground) or discharge to a storm water retention pond with sufficient capacity. In any event, if you are considering any one of these methods in lieu of a permit, you must coordinate the proper discharge method through the IAP-HILL Site EM/ESQH.

For more information on groundwater discharge, please visit the web site:

<http://www.dep.state.fl.us/water/>

POLYCHLORINATED BYPHENLS (PCBs)

If your subcontract requires removal and disposal of oil filled electrical cable, switches, transformers, panels, etc., the equipment must be tested for PCBs (regardless of equipment age) and the results received for interpretation prior to leaving the NAS Jacksonville, NS Mayport, and MCSF-BI property. If the test results show that PCBs are present, immediately contact your Site Environmental Manager.

Appendix A

ESOH-F-4.2.1002

Blount Island Command
EMS VISITOR GUIDE

Introductory Statement

Welcome to the United States Marine Corps Blount Island Command (BICmd)! Here at BICmd, we take our commitment to the environment as well as your safety very seriously. Please sign in, watch our safety video, follow all company rules and stay with your designated point-of contact (POC) at all times. BICmd's environmental management representative is Ms. Shari Kennedy (696-5140).

Our Environmental Policy

“The U.S. Marine Corps Blount Island Command is committed to environmental excellence and recognizes the importance of protecting the global ecosystem, reducing the use of natural resources, and supporting responsible and sustainable development through the operation of an Environmental Management System. Strict adherence to this environmental policy will create long-term environmental benefits and preserve the natural resources necessary to support the future operation of the Command. This policy is also intended to promote a safe working environment, thereby ensuring the current and future safety of Command employees and the global community. Sound environmental principles shall be integrated into all affairs conducted aboard the Command, including:

- *vigorously protecting and enhancing the quality of the environment through strict adherence to environmental regulations and requirements to achieve sustainability and continual improvement;*
- *minimizing our impact to the environment through training and education and pollution prevention;*
and
- *enhancing biodiversity through integrated natural resource management.*

As a safeguard against complacency, Blount Island Command continuously monitors energy use, air emissions, hazardous material use, material recycled, and waste generation. The Command also recognizes the importance in achieving a 50% reduction in the generation of selected hazardous waste types and a 40% decrease in Toxic Release Inventory chemical releases and off-site transfers set forth by Headquarters, Marine Corps and required by the end of CY2005. The Command has already surpassed the goal of diverting at least 50% of the total solid waste stream through innovative recycling and reuse efforts.

The Environmental, Safety, and Occupational Health Office will internally administer our progress towards achieving these goals and ensure that the environmental principles in this policy statement are respected. It is each employee's responsibility, government civilian, military, and contractor alike, to abide by this Policy Statement and ensure their work actions are consistent with its contents.”

Our Environmental Policy is posted at several locations throughout the BICmd facility.

As responsible government citizens and stewards of the environment, we are committed to comply and will comply with all applicable Federal, State and Local environmental regulations and other pertinent requirements, and will work toward the prevention of pollution through continuous improvement.

Objectives and targets are identified and reviewed in order for our organization to continually improve the environment.

This policy will be communicated to all parties interested in the performance of our environmental management systems.

Our Commitment to Protecting the Environment

If you are a Contractor, you must comply with all requirements defined in our Contractor Service Agreement. If you have not signed this document - STOP! Notify your BICmd POC immediately! Based on the services, products or activities you will provide, additional documentation may need to be reviewed and executed by you or a representative of your company.

As a welcomed visitor at our Command, we expect you to comply with all applicable local, state and federal environmental regulations and standards involving the handling, collection and disposal of all hazardous materials and industrial waste by-products. Additionally, if your process, service or activity will or has the potential to create emission sources, which may impact our air, water or property, you must contact a representative of BICmd immediately before performing that process, service or activity. We also administer and maintain an active recycling program; we recommend that you recycle all metal-containing materials, paper products, or universal waste materials such as light bulbs and batteries.

You are responsible for the any containment of all bulk chemical storage (30 gallons or more). Spills will be contained and cleaned up immediately. If you cause or create a spill or chemical release on BICmd property, you will contain the spill as best as you can and let your POC know immediately so additional response action can be initiated, if necessary.

If direction is provided to evacuate the facility, you will return to the Command Building (Facility 100) and report to your POC. If you are directed to seek shelter, follow directions or ask for assistance from any BICmd personnel for assistance. Otherwise, follow directions from your BICmd POC.

Our Commitment to Continually Improving Our Work Environment

Here at the BICmd we have identified dozens of environmental aspects and assessed their actual or potential impact on our process, service or activity. Based on our evaluation, we have targeted several processes that we consider significant to minimize or eliminate the impact to our Command. Significant aspects and their potential impacts at the BICmd include the following:

- Ammunition Transportation - Soil, Air and Water Contamination*
- Base-Wide Air Emissions - Air Contamination*
- POL Spills/Releases - Soil and Water Contamination*
- Energy Conservation - Resource Depletion*
- Storage of Hazardous Material - Soil, Air and Water Contamination*

If your process, service or activity will or has the potential to impact our activity in these areas, you are to notify your BICmd POC. Thank You and Have A Great Day!